

On the Case Summary page workers will see the Review date showing the case has a review due.







When a worker clicks on the Reporting link on Local Navigation, the Review and IR/ 12 Month Reporting List page displays. This page may be blank or contain old converted records.



The Review Determination Batch ran & because this case was Passively reviewed, the Review Due Month on Case Summary has been updated.





The Review and IR/12 Month Reporting List page displays the Type as Passive Medical Review. The Document Status is Sent and the Report Status is Passive.

Laging and account by the second account by the second account of	Case Nam Case Num ty Services Child Care	le: Kate Zenc Iber: 20003584 Resource Fiscal Databank	Special Reports Units	Journal Tasks Document Control	Reminders Admin Worker Tools Portal	Contact Log Logout User : Dana Georg Env : NPD22 Time : 07/10/201!	Help e 5 03:44 PM
Workload Inventory C	Case Summary Customer Info	rmation Reporting C	Distributed Documents Cus	tomer Schedule C	ourtesy Month		
Case Number Request ID Go	Review and IR	12 Month Re	porting List				Images
Person Search	Search Results Summary			1		Result	s 1 - 1 of 1
^O Review and IR/12 Month Reporting List			Display From:	\checkmark	To:		View
	Туре	Submit Month	Document Status	Report Status	Program	Date Received	Action
	Passive Medical Review	08/2015	Sent	Passive	Medical - 0144	•	Edit
https://npd22-abms.kees.ks.inte	ernal/apsp/paa.portal?_nfpb=true&_page	Label=home					



The EDBC List page displays the new eligibility determination with the EDBC Source as Batch EDBC Rules.





	Case Case	Name: Kate Zenc Number: 20003584		Journal Tasks	Reminders Contact Log	Logout Help
Case Info Eligibility	Services	Child Resource Care Databan	e Fiscal Sp c U	ecial Reports nits	Document Admin V Control Tools	Vorker Portal
Workload Inventory Ca	ase Summary Cu	stomer Information	Reporting Distribute	l Documents Custo	mer Schedule Courtesy Month	
 Case Number Request ID G0 	Medicaid	EDBC Summ	nary		*	Close
	Begin Month	End Month	Run Date	Run Status	Accepted By	
Person Search	09/2015		07/10/2015	Accepted - Saved	PB00E512 Batch	
Non Financial	EDBC Informati	on				
Presumptive Eligibility				EDBC Run Rea	ason: RE	
E Financial	Туре:		-			
Verifications	Regular					
EBT Account List	Program Config	uration				
Run EDBC	System Determ	ination				
Manual EDBC	EDBC Source: E	Batch EDBC Rules 🧹				
▶ Needs	Program Status	: Active				
Service Arrangements	-					
DEDBC Results	Note: Overridder	n rows are in bold.				
	Name	DOB F	tole Role Reason	Status Stat	us Reason QHP Screer	ned
	Zenc, Kate	09/07/1985 N	1EM	Active	N	
	Zenc, Abbie	05/05/2010	IEM	Active	Ν	

Clicking on the medical hyperlink takes the worker to the Medicaid EDBC Summary page.



The Distributed Documents page shows a Passive Review Response was sent, as well as, the review NOA telling them the determination of the review.

Kansas Lauras Case Info Eligibili	ty Serv	ices	Case Case Child Care	e Name: Kate Zenc e Number: 20003584 Resource Fiscal batabank	Special Reports Doc Units Co	cument ontrol	Admin Tools	Journal Vorker Portal	Tasks	Reminders Cont	act Log L User : Da Env : NP Time : 07	ogout Help na George D22 /10/2015 03:45 PM
Workload Inventory C	Case Summa	ry Custo	omer Informa	tion Reporting Di	stributed Documents Customer S	chedule C	ourtesy Month					
Case Number Request ID Go	Distri *- Indicates ▶ Refine Search R	buted required fields Your Sear esults Sum	Docur	nents Searc	h							(images) Results 1 - 3 of 3
	Select Da	ite V	Norker	Document	Recipient	Туре	Program	Ben. Mo.	Status	Receive Date	Posted Date	Undelivered
	•	C	07/10/2015	⊽ PB00R208 Batch	⊽ <u>Passive Family Medical</u> <u>Review</u>	⊽ Kate Zenc	\bigtriangledown	▽ Medical - 0144	\bigtriangledown	✓ Printed Centrally	▽	▽ ▽
	07	/10/2015 P E	B00E512 Batch	<u>NOA - Medical -</u> <u>Approval</u>	Kate Zenc		Medical - 0144	09/01/2015	Printed Centrally			
	07	/09/2015 [Dana George	<u>NOA - Medical -</u> <u>Approval</u>	Kate Zenc		Medical - 0144	09/01/2014	Printed Centrally			
										Undelivere	d Regenerate	Delete (Images



The Passive **Review Response** tells the consumer what information was used to make the determination & asks the consumer to report if anything is incorrect or there is new information to report.

KanCare Clearinghouse PO Box 3599 Topeka, KS 66601-9738

Kate Zenc 701 SAINT MARYS ST ELLIS, KS 67637-2303



Notice Date: 07/10/2015 Case Number: 20003584 Medical Type: Medical

Dear Kate Zenc,

We are renewing your KanCare medical assistance case. This is the annual renewal to determine ongoing eligibility. The results of the renewal are sent in a separate letter. Read the separate renewal letter for specific information on coverage for your family.

Follow the steps listed in this letter to complete the renewal process.

IMPORTANT: If you fail to report a change, you may have to pay back coverage you get in error.

STEP 1: Review This Information

We based the renewal on information we have on file. It is important that you make sure the information we use is correct. We have listed the information used for the renewal on this form. Read it carefully. You must tell us if any information is wrong or out of date.

Household Members

Our records show the following people live with you. If you have any household changes, you must tell us now.

Household Members With Medical Assistance:	Other People in Your Household:
Abbie Zenc	
Kate Zenc	

Income Tax Filing

Our records show the following income tax filing status for your household. If anyone plans to file differently in the tax year you must tell us now. For example:

If anyone changes if taxes were filed or how taxes were filed. If anyone plans to claim different dependents. If any dependent will be claimed by someone new.

Person:	Tax Filing Status:	Dependents Claimed:	Claimed as a
Nothing on File			Dependent?

216656

KC1300



Household Income

Our records show the following income for your household. If anyone has a change in income, tell us now. Please note we are looking at the monthly amount of income. For example:

- A change in employer, source of income or a new job
- A change in unearned income, such as a pension or retirement payments
- A change in the amount of income, including a change in hours or hourly wage

Person:	Type of Income:	Monthly Amount:
Nothing on File		

Other Health Insurance

Our records show the following health insurance for your household. If anyone has dropped, added or changed coverage, tell us now.

Person:	Insurance/Company:
Nothing on File	

STEP 2: I Do Not Have Changes To Report

If everything on the form is correct and up-to-date, no action is needed. Your coverage is renewed automatically. Information about your ongoing coverage is sent in a separate letter. You do not have to complete Step 3.

STEP 3: I Have Changes To Report

If any information on this form is wrong or out of date, call us right away:

1-800-792-4884

We will take your changes over the phone. We may need proof of the change.

Please note, if you have changes the separate renewal letter may not be correct. We will send a new letter after we process the change.

QUESTIONS OR HELP

If you have other questions or need help with this letter, please call KanCare toll free at 1-800-792-4884 or TTY 1-800-792-4292.

Interpreters are available.

Los intérpretes están disponibles.



Approval Notice

KanCare Clearinghouse PO Box 3599 Topeka, KS 66601-9738		Kansas Department of Health and Environment
Kate Zenc 701 SAINT MARYS ST	Notice Date: 07/1 Case Name: Kate Case Number: 200 Program: Med	0/2015 2 Zenc 03584 dical
ELLIS, KS 67637-2303	USE	

We have reviewed your medical assistance case. The eligibility for the people on your case is listed below. Coverage begins 09/01/2015.

People eligible for coverage will get a medical ID card. We will send a medical card to new members. If you need a medical card replaced, call 1-866-305-5147. Show the card to all medical providers when you get services. If you do not show your card, you may have to pay the bill.

Some members will get the medical card through KanCare. People in KanCare must have a health plan. We will send an enrollment packet telling what KanCare health plan you have been assigned. It will also tell you how to change plans. The health plan will send a welcome packet and the medical card in a few days.

Abbie Zenc has been approved for Medical Assistance starting 09/01/2015.

The Medicaid ID number is: 00110011951.

Abbie Zenc is still eligible for Medical Assistance as of 09/01/2015.

Abbie Zenc will receive Medical Assistance under the MAGI CARETAKER MEDICAL-Children program beginning 09/01/2015.

Kate Zenc has been approved for Medical Assistance starting 09/01/2015.

The Medicaid ID number is: 00110011950.

Kate Zenc is still eligible for Medical Assistance as of 09/01/2015.

Kate Zenc will receive Medical Assistance under the MAGI CARETAKER MEDICAL-Parent or Caretaker program beginning 09/01/2015.

This action is based on the Kansas Family Medical Assistance Manual section(s) 7000; 07120.

Child Support Services (CSS) helps get your child's absent parent to get health insurance for your child. You must assign any medical support (other health insurance) to the agency effective 09/01/2015.

Not working with CSS to get medical support can stop medical assistance for all adults. To avoid losing medical assistance you must:

- Help us in establishing the paternity of your children and establishing and enforcing orders for

Page 1 of 5



Case Summary for a Pre-Populated review.







The Review and IR/12 Month Reporting List has the Type of review as Pre-Populated. The Document Status is Sent and the Report Status is Incomplete.





Workers can navigate to the Distributed Documents Search page to see that the Pre-Populated Family Medical Review was sent out via the Batch process.



Medical Reviews

	KanCare Clear PO Box 3599 Topeka, KS 66	inghouse 601-9738	(増 ≞ − +	- >	KanCare		
Pre-			1	Notice Date: Case Number:	06/12/2015		
Populated	SALINA, KS 67	401-9424	I	Medical Type:	Medical		
Review form							
sent to	Dear	Renew no	w to continue KanC	are medical	assistance!		
consumer.	It is time to renew must be complete	v your medical as ed by 7/1/2015. I	sistance. Complete the fo f you do not send in this fo	rm in this packe orm your medic	t and return it to us. Your review al assistance will end on 7/31/2015.		
	In this packet, you 1-800-792-4884. information we h following these st	wedical assistance u will find a KanCa We have filled ou ave on file is print teps.	are renewal form. If you n t part of the review form t ted on the form. Review a	eed help filling with the answer and complete ea	usenoid. it out or have questions, call s you gave us last year. The ch section of this renewal by		
	Step 1: R	Review your house	ehold information.				
	Step 2: T	ell us about chan	ges in your household.				
	Step 3: T	ell us about new	people in your household	L.			
	Step 4: R	Read and sign the	form.				
	Step 5: N	Mail or fax the con	npleted review form to th	to the following KanCare Clearinghouse			
			KanCare Clearir P.O. Box 3 Topeka, KS 666	nghouse 599 501-973			
		Phone 1-80 Interpret	0-792-4884 TTY 1-800-79 ers are available. Los inté	92-4292 Fax 1-8 rpretes están di	300-498-1255 sponibles.		
	KC1200		Page 1 of 9		197507		



THING CINOW VIEWEL

Medical Reviews

CH *

<u>File View Annotation W</u> orkflow <u>P</u> rojects W <u>i</u> ndow <u>H</u> elp			_	
4 🖻 🖻 🖶 🚡 🖉 🛈 🗎 🔘 🌞 🗧 🗓 🗟 🖄 🖒 🖽 🖂 🗓	1			
			2 🖓 🖓 🔶 👷	
ckage	Ψ×		Properties	
Package	۲		Document Keys	۲
			Drawer	
Package				
	•		KEES Case	T
3100/3100.1 Medical Application			Folder	
. 3100/3100.1 Urgent Medical Application				
🖃 📲 Case - Task				
			Tab	
Appeal				
			Field 3	
BCC Review				
CH Review	=		Received Date	
			07/13/2015	
Correspondence				
			Unique ID	
Expense		Thu 7 ×	Document Type	
Income			Barcoded Document	Υ.
		8 6		
		Х 🗈 🗖	Notes	۲
	-			
		× 🔍 -	15	
A M A D N N N Corr Barbara Desument (D) M A				

When the barcoded review has been returned. The worker will change the application type on Image Now to Barcoded Document & change the package to Case-Task & choose Barcoded Document or Barcoded Document Expedited. Complete the imaging steps.



DCF*



When the barcoded review has been returned. The worker will change the application type on Image Now to Barcoded Document. Change the Package to Case-NoTask & choose Barcoded Document or Barcoded Document Expedited. Complete the imaging steps.





The worker then clicks the Images box on the Case Summary page while in the context of the case. This action allows Image Now to reindex documents to the case.



Clicking on the document will bring up the images in Image Now. All of the images have been re-indexed to CH Review document type as the barcode dictated who "owned" this review.

KanCare Clearinghouse PO Box 3599 Topeka, KS 66601-9738	Notice Date: 0 Case Number: 1 Medical Type: N nue KanCare medical a	6/12/2015 Tedical	are	Properties Drawer KEES Case Case Number Case Number Case Name Person NAPI Batch ID 301 Document Type CH Review	* : *
It is time to renew your medical assistance. Cor	nplete the form in this packet a	and return it to us. You	r review	Custom Propartie	More
Must be completed by // 1/2015. If you do not You may request medical assistance for other n In this packet, you will find a KanCare renewal f	send in this form your medical nembers of your family or hous prm. If you need help filling it o	ehold. out or have questions, o		Document Category Applicable Date Received Date Created By	Barcoded Document 07/13/2015 07/10/2015 X0883952 True
1-800-792-4884. We have filled out part of the information we have on file is printed on the fo following these steps.	review form with the answers y rm. Review and complete each	you gave us last year. The section of this renewa	he l by	Barcode ID	197507
Step, 12 Review your household inform	ation.			B	
Step: 2: Tell us about changes in your h	ousehold.				Ŧ
Thumbnails			4 ×		
	5 6 7	8 9			



Kansas	Case Name: Case Number:		Jourr	al Tasks	Reminders	Contact Log L	ogout Help
Case Info Eligibilit	y Services Child R Care D	esource Fisc atabank Fisc	al Special Units	Reports Do	cument Adm Control Too	nin Worker Is Portal	22 AM
Workload Inventory C	ase Summary Customer Informat	tion Reporting	Distributed Documen	ts Customer S	Schedule Court	esy Month	
 Case Number Request ID Go 	Review and IR/12	2 Month R	eporting Lis	st			(Images)
Person Search	Search Results Summary					Results	1 - 1 of 1
Review and IR/12 Month reporting List			Display From:	То:	e e e e e e e e e e e e e e e e e e e		View
	Туре	Submit Month	Document Status ▽	Report Status ▽	; Program	Date Received ▽	Action
	Pre-Populated Medical Review	07/2015	Received	Incomplete	Medical - 4926	07/10/2015	Edit

Once Images have been re-indexed, the Review and IR/12 Month Reporting List page updates the Document Status to Received.



Ru		ancel					
*- Inc	dicates required fields						
Benefit Month:* 08/2015							
	Program	Status	Timely Notice Exception	Reason	Run Reason		
1	Medical - 4926	Active			RE		
					(Run EDBC) (Cancel)		

Complete all data collection pages & Run EDBC for the Benefit Month. Select RE from the Run Reason drop-down menu.



Medicaid EDBC Summary										
Begin Month	End Month	Run Date	Run St	atus A	Accepted By	=				
08/2015		07/13/2015	5 Not Acc	epted <u>C</u>	<u>Dana George</u>					
EDBC Information			EDI	3C Run Reason: RE 🚤						
Type:										
Program Configuration										
System Determination EDBC Source: Online EDBC Rules Program Status: Active	←									
Note: Overridden rows are in bold.	505	Dele Dele Decesa	Chatura	Chatter Barana	0110 0					

The Medicaid EDBC Summary page displays. It has not yet been accepted by the worker. It has the EDBC Run Reason of RE & it has the EDBC Source of Online EDBC Rules. If eligibility is as expected, the worker will Accept the results and complete the process to generate the NOA. This will flip the Review and IR/12 Month Reporting List Report Status to Complete and will update the Review Due Month on the Case Summary page.



Questions ????